

Ha Noi, Vietnam
2018 Davis Cup by BNP Paribas
ASIA/OCEANIA ZONE GROUP III
Week Commencing 2 April, 2018
FACT SHEET

Contact at Federation	Ms Thuy Van Thanh	Tel: +842 437 34 9595 Mob: +849 046 03 588 vanthanhthuyo4@gmail.com tennis.vietnam@vnn.vn
Tournament Director	Mr Longy Hoang	Mob: +84 122 599 1888 Email address: longy.hoang@stream-vietnam.com
Venue	My Dinh Sports Complex Tran Huu Duc Street, Tu Liem District Ha Noi, Vietnam	Email: tennis.vietnam@vnn.vn
Court Surface	Hard - indoors	
Official Ball	Dunlop Pro Tour (PHI)	
Stadium Capacity	1,500	
Nearest Airport	Noi Bai Airport (20 Km to venue)	
Times of Play	17:00 hrs local time (10:00 hrs GMT)	
Ticket Information	Free entry	
Event Hotel	<p>Crowne Plaza West Hanoi (5 star hotel) 36 Le Duc Tho, My Dinh 2 ward, Nam Tu Liem District Hanoi, Vietnam</p> <p>Single room - \$115/room/per night Double/ twin room – \$130 USD/ room/per night Distance to venue 400 m Room rate is inclusive of daily breakfast and internet. Room rates do not include 5% service charge and 10% tax</p>	
Hotel Reservations	<p>Reservations should be sent to cphan.reservation@ihg.com/vietthu.nguyen@ihg.com/tuyen.hoang@crowneplazawesthanoi.com, with a copy to vanthanhthuyo4@gmail.com and alessia.capel-davies@itftennis.com and bbc_longy.hoang@stream-vietnam.com</p> <p>Deadline for hotel reservations: 8 March 2018</p> <p>Payment methods: Bank transfer, cash, credit card: Visa, Master, Diner, Amex, JCB</p> <p><i>National Associations are responsible for all subsistence costs incurred by their teams.</i> Hotel reservations can <u>only</u> be made through the Vietnam Tennis Federation.</p> <p>Flight arrival details should also be sent to vietthu.nguyen@ihg.com/tuyen.hoang@crowneplazawesthanoi.com with a copy to alessia.capel-davies@itftennis.com and bbc_longy.hoang@stream-vietnam.com</p>	

Catering	Dinner – on site Further details to be provided asap Cost approx. 20\$ per meal	
Stringing Service	Cost per racquet: 15\$/per unit	
Laundry	Nations can choose to use the laundry service at the venue or that at the hotel. Cost of service at the venue: \$7 per bag (bag provided on site) Cost of service at the hotel: please check with the hotel directly.	
Travel Grant	The ITF will pay a contribution of 90% of each competing nation's team's restricted economy airfare (price as shown on the ticket) for up to FOUR (4) nominated players and one (1) team captain from the competing nation's capital city to Ha Noi. "Restricted" means an excursion-type fare where there is a minimum stay requirement, e.g. 5 days; and/or includes a Saturday night; and/or cannot be changed without penalty. Teams should book flights to arrive in Ha Noi by no later than Saturday 31 March, and leave no earlier than Sunday 8 April.	
Airport Transfers	Please send your flight information to vanthanhthuy04@gmail.com / tennis.vietnam@vnn.vn with alessia.capel-davies@itftennis.com in copy and bbc_longy.hoang@stream-vietnam.com	
Television	Host Broadcaster:	VTV cab
Official Functions	Captains' Meeting:	Sunday 1 April @ time tbc on site
	Official Draw	Sunday 1 April immediately after the Captain's Meeting
	Press conference with all 9 captains	Following the completion of the Draw
	Welcome Party	Date tbc@ time tbc @ Crowne Plaza West Hanoi
Nations (9)	Cambodia, Jordan, Kuwait, Malaysia, Pacific Oceania, Qatar, Saudi Arabia, Syria, Vietnam	
Withdrawals		

Format	<p>Round-robin basis: One pool of 4 teams (Pool A) and one pool of 5 teams (Pool B). The round-robin matches will be played from Monday, 2 April to Friday, 6 April.</p> <p>Promotional Play-offs: The winner of pool A will play off against the runner up of pool B and the runner up of pool A will play off against the winner of pool B to determine which 2 nations will be promoted to Asia/Oceania Zone Group II in 2019</p> <p>Relegation Play-off: The team that finishes third in pool A will play-off against the nation finishing fifth in pool B (A₃ v B₅), and the nations finishing fourth in each pool (A₄ v B₄) will play-off. The two losing nations will be relegated to Asia/Oceania IV in 2019.</p> <p>Positional Play-offs: The nation finishing third in pool B will not compete in the play-offs.</p> <p>TWO (2) PROMOTED TWO (2) RELEGATED</p> <p>Please note that the format and days of play may change in case of withdrawals.</p>
Team Nomination Deadline	Monday 5 March, 2018
Referee: Chair Umpires:	<p>Nitin Kannamwar (IND)</p> <p>Celine Wang (TPE) Supreeth Kadavigere (IND) Razmee Rawi (MAS) Phong Tran Quoc (VIE) Wenfeng Cai (CHN) Marco Savic (AUS)</p>
Chief Umpire:	Teerapat Soengkaworn (THA)
ITF Event Manager:	Alessia Capel-Davies (not on-site)

VISA INFORMATION

Countries requiring a visa: Jordan, Kuwait, Pacific Oceania, Qatar, Saudi Arabia, Syria

Countries not requiring a visa: Cambodia, Malaysia (less than 30 days) (Passports must be valid at least 6 months from the date of entry).

It is the responsibility of every participating nation to check with their embassy if they require a VISA to travel to the hosting country as well as to ensure that all the members of the teams have all the required vaccinations to access that country. Please also check with your travel agent.

The ITF does not have any power or influence over diplomatic procedures set by governments; therefore, we have no power to shorten the timelines to obtain a visa or fast track a process with an embassy.

Visa letters can be provided by the host nation. Please contact vanthanhthuy04@gmail.com / tennis.vietnam@vnn.vn with a copy to Alessia.capel-davies@itftennis.com

Deadline to apply for visas: 15th March 2018

To apply for a visa via the following information is obligatory:

VISA ON ARRIVAL:

After the letter of approval is obtained, all participants are required to bring along the following documents for visa pickup at Noi Bai Airport:

1. A color scanned copy of approval letter
2. Filled – in arrival form issued by the Immigration Bureau
3. 2 passport – sized photographs (4cm x 6cm)
4. Payment of Visa On Arrival processing fees
5. Visa fees: For Approval Letter: 1-3 USD (Price depends on his/ her type of visa)
6. Stamping Fee:
 - For Single Entry: 25 USD
 - For Multiple Entry: 50 USD
 - For 6 months Multiple Entry: 95 USD
 - For 1 year Multiple Entry: 135 USD